Agenda, May 7, 1999
CCGB Meeting - Final Meeting of the Semester

1. Approval of minutes from April 23, 1999

Pending Items for Final Meeting

1. Discussion of “Approved Electives”
3. Student comments from the Student Experience Survey

CCGB Minutes
April 23, 1999


Absent: P. Clancy, T. Cookingham, D. Cox, B. East, M. Fish, F. Gouldin, J. Hopcroft, J. Jenkins, D. Maloney Hahn, S. Youra

Ex-Officio: K. Hover, F. Shumway

Others: Dede Rohrer, Cindy Pakkala

Approval of Minutes: The minutes of April 16, 1999 were approved as written.

ABET Committee Representation and Update: Ken Hover, Associate Dean. Reported on the “Big Ten Plus” Meeting to discuss ABET. ‘No wholesale surveys of employers’ were agreed upon by all of the schools. Instead, schools would speak with the interviewers directly. Cornell Engineers had 5,442 interviews last semester, proving that industries are very interested in Cornell Engineers. Michigan, who operates in a similar fashion to Cornell, will send their entire assessment plan to Cornell. Two weeks ago the CCGB agreed to assemble a task force with a representative from each department in order to plan for ABET. Representatives so far are: David Grubb, MSE; Charlie Seyler, EE; Bruce Kusse, AEP.

Course Evaluation Task Force: Ken Hover, Associate Dean. A web-based course evaluation has been developed by Andy Ruina as an alternative to the standard evaluation. Use of the evaluation will be on a volunteer basis only. The students would be assigned course-based passwords to protect their identities, and their comments will be held until after grades have been submitted, to prevent any negative repercussions. A major plus of the web-based evaluation would be the possibility of almost instantaneous feedback. The pilot test information will be evaluated to determine the effectiveness of this method of evaluation.

CCGB Legislation on Minors: Original Minors legislation was distributed. Mike and Len agreed to propose a change in legislation that would permit interdisciplinary minors.

Undergraduate Announcements: Ken Hover, Associate Dean. Handouts were distributed. Jim McCormick has donated money to the College for an advising award which parallels the Dean’s
Teaching Award programs. McCormick wants to reward first-year advisors for excellent advising performance. It was suggested that, although well-meant, such an award may increase cynicism among the faculty. The award itself was also seen as a bit of an imposition because it would not be tax-free and people would have to claim it as taxable income.

Orientation Saturday was discussed, with the consensus being that the presence of faculty throughout the day is crucial. Judging from survey results, the field orientation talks are the events appreciated the most by both students and parents. It was suggested that these talks could be staggered to enable people to attend several of them rather than them having to sacrifice attending one in order to attend another held at the same time, although University scheduling does not permit additional time for the College of Engineering. Departments choosing to participate in the orientation festivities need to contact Fran Shumway well before August so that she will have time to make the appropriate arrangements.

**Freshman Advisors, 3rd Edition:** Ken Hover, Associate Dean. The 3rd edition of the Freshman Advising spreadsheet was distributed.

The meeting adjourned at 9:05 a.m.