Agenda, September 10, 1999  
CCGB Meeting

1. Approval of Minutes from September 3, 1999  
2. Undergraduate Announcements  
3. ABET 2000  
4. Department Reports on Curricular Evolution – Each department is asked to share a short report on how their courses and curriculum evolves.

CCGB Minutes  
September 3, 1999

Members:  J. Bartsch, R. Cleary, M. Duncan, F. Gouldin, J. Jenkins, R. Kay, P. Kintner, L. Lion, M. Thompson, C. Van Loan  

Absent:  P. Clancy, B. East, J. Hopcroft, F. Wise, S. Youra  

Ex-Officio:  D. Cox, M. Fish, T. Healey, J. Herrera, D. Maloney Hahn, F. Shumway

Other:  Cindy Pakkala

Approval of Minutes: The minutes of August 27, 1999 were approved after slight modifications to the listing of attendees.

The Women’s Experiences in College Engineering Project (WECE): Michele Fish (Women’s Programs). A handout was provided. This is a survey regarding the experiences of undergraduate women in engineering programs, and it will be conducted by e-mail and through a web site. When originally sent out, the survey generated a response rate of 35%. Although the survey is optional, faculty will be contacted if they do not respond. It was suggested that CCGB members speak with faculty in their departments about the importance of this survey.

Undergraduate Announcements: Michele Fish (Women’s Programs) stated that there were twice as many transfers this fall as last fall. The additional transfers were to offset attrition by juniors. The current admissions process is being modified, and this should be an agenda item this fall.

New Agenda Items for AY 1999-2000:  
a) Math requirements. Jim Jenkins (T&AM) believes that the curriculum is in the final stages. Charlie Van Loan (CS) stated that the math requirements (293/294) discussion should come to the CCGB during the semester, hopefully before pre-registration. Tim Healey (Assoc. Dean) thinks that Math 193 should be examined to determine whether it is even necessary, owing to the fact that 98% of current students in Engineering have had calculus. Math and Admissions criteria will be put on a future agenda.  
b) College Computing Requirements. Jim Jenkins (T&AM) stated that the requirements have new significance with the restructuring of Computer Science and that CS 100 and 211 should be discussed.  
c) ABET 2000. Paul Kintner (EE). ABET 2000 needs to be in the top three priorities of CCGB agenda items; data should start to be collected now. He will try to get Jim Thorp
or his overheads for the meeting on 9/10/99. Suggested that a committee should be formed with people who are familiar with the college curriculum. Jim Jenkins (T&AM) stated that it would be helpful to discuss ABET 2000 at every CCGB meeting.

d) College Biology Initiative. Charlie Van Loan (CS). Courses should be set in October. A new conceptual course is needed. Biology majors are hungry for Engineering courses. An 18 faculty member College Priorities Committee has been set up to address this initiative.

e) Engineering 150. Tim Healey (Assoc. Dean). The College should explore ways to improve the 150 experience for faculty, e.g., incentives/rewards, so that the annual process of selecting/obtaining Freshman Advisors is not so painful.

**Computing Requirement:** Mike Thompson (MSE). He is chair of the Computing Requirement Subcommittee and will activate it.

**Possible EE Name Change:** Paul Kintner (EE). Stated that EE is thinking of changing its name to more accurately reflect the degree it offers. The new name would be Electrical and Computer Engineering.

**Minor in Applied Math:** Jim Jenkins (T&AM). A handout was distributed. This minor has changed substantially and is being resubmitted. Applications courses have broadened and been brought up to the rigor of other minors because the Math Dept. wanted it to be as challenging as other minors. The new minor listing seeks to insure that students can’t take the courses in their major to satisfy the minor. Paul Kintner (EE) expressed concern about the joint offering with Math setting a precedent. A vote will be taken on the minor on 9/17/99.

The meeting adjourned at 8:55 a.m.