Agenda, September 3, 1999
CCGB Meeting

1. Approval of minutes from August 27, 1999
2. Undergraduate Program announcements
3. New agenda items for AY 1999-2000; general discussion
4. Prioritization of agenda items

CCGB Minutes
August 27, 1999


Absent: P. Clancy, D. Cox, B. East, J. Herrera

Ex-Officio: T. Healey

Other: Cindy Pakkala

Approval of Minutes: The minutes of May 7, 1999 were approved as written.

Undergraduate Announcements: Paul Kintner, EE. The Electrical Engineering and Computer Science Presentations went very well during student orientation. According to Dan Maloney Hahn (Advising Office), the incoming Engineering class is very large this year, consisting of 745 students.

Old Business:
   a) Student Evaluations: Paul Kintner, EE. A task force on student evaluations should be reconstituted to complete its charge. Generally the students tire of filling them out and many don’t bother, creating poor returns. Tim Healey (Assoc. Dean) volunteered to chair the student evaluations task force.
   b) Minors: Jim Jenkins, T&AM. A Minors Program in Applied Math will be resubmitted to the CCGB.
   c) Paul Kintner, EE. Stated that ABET 2000 is off to a slow start. The process should be started this fall, with the CCGB defining paths. Charlie Van Loan (CS) asked John Hopcroft (Engr. Dean) how the other top 10 colleges are handling ABET procedures. The ABET 2000 discussions will be considered at future CCGB meetings.

ASPAC and Vice-chair of CCGB: Dan Maloney Hahn, Advising Office. Gave a brief explanation of the duties involved with ASPAC, which is basically making judgements at the end of the semester and dealing with student appeals. ASPAC is important because it is a good way for faculty to interact with students and learn of their difficulties and concerns. Jim Jenkins (T&AM) volunteered to handle ASPAC and be Vice-chair of the CCGB.
150’s: Dan Maloney Hahn, Advising Office. All of the advisors are set. Tim Healey (Assoc. Dean) mentioned that there was some concern about the poor rating of pre-major advising given by last year’s seniors in the COFHE study. The lack of Engineering 150 experience for last year’s seniors was cited as the reason for the poor reviews. As current students have taken (or are taking) Engineering 150, this should no longer be a valid concern.

Biology: John Hopcroft, Engineering Dean. This is a college priority, which is being addressed by a committee of 18 faculty members (department chairs and assoc. deans). It is a top priority to maintain all departments in the top 10 and of adequate size. Some departments feel a need to put more emphasis on biology, and it needs to be a fully funded venture. Proposed a half-day class for faculty to learn more about molecular and cellular biology. According to Charlie Van Loan (CS), biology currently doesn’t figure in the college’s vision of program requirements. Biology should show up in the core requirements. This is a college-wide issue.

Discussion of College Math Requirements: Charlie Van Loan, CS. Believes that the order of Math 293 and 294 should not matter and that 294 should be taken in the third semester rather than the fourth. CS is also thinking of an alternative course to 294. Wants this to be put on a future agenda.

Agenda items from the previous year were examined and include:
- ABET 2000
- Implementation of Minors
- College Computing Requirements
- Physics
- Math Small Sections
- Technical Communications
- Biology
- Business/Leadership Courses
- Student Evaluations
- Student Organizations
- Freshman Orientation
- Advising/150’s Assessment
- Enrollments/AP
- Academic Integrity
- Academic Honors: Raise minimum standards?
- Statistics Unit in Formation
- Department/Program/Degree Names: Impact on ABET and degree requirements

CCGB Standing Committees: Paul Kintner, EE. A list of the current CCGB Standing Committees was presented. As some of the people on the committees list haven’t been active participants during the last few years, it was suggested that perhaps committees should exist on a need-only basis.

The meeting adjourned at 9:04 a.m.