CCGB Meeting Agenda, September 8, 2006

1. Introductions
2. Approval of Minutes
3. Undergraduate Announcements
4. Committee Assignments
5. Reports on Beginning of New Semester
6. Report on Math Test
7. Syllabets and Course Assessments for Core Courses
8. Rules for Graduating with Distinction and Completing Honors in Majors
9. Liberal Studies Courses
10. The AEM Minor

CCGB Minutes, May 19, 2006

Members: S. Baker, A. Center, E. Fisher, D. Gries, B. Isacks, L. Lion, L. Pollack,
L. Trotter, A. Zehnder
Ex-Officio: B. East, L. Schneider, F. Shumway, M. Spencer
Other: C. Pakkala

Approval of Minutes: The minutes of the May 5, 2006 CCGB Meeting were approved as written.

Undergraduate Announcements: D. Gries stated that it appears that we will have about 800 incoming
students this year in engineering. B. East said that the University total is about 200 more students than
we expected. The University told us to admit more students because we went to the wait list last year.
The usual goal is to tap only 15-20 students from the wait list. D. Gries said that this means that we need
about 44.5 freshman advisors. We have 38 names so far, so we need a few more. Department Chairs
were emailed this year for an extra person. The current system of the algorithm is unstable. We try to
balance it out, but it is a messy process. F. Shumway said that it would be nice if we could revisit the
algorithm and see if there is an easier solution. M. Spencer stated that the incoming class is very good,
and we received more applications this year.

A. Center stated that Engineering 150 wasn’t universally well received by the students. He wondered
how we are going to see an improvement in quality if we add more people. A. Zehnder said that the
students know their advisees better now. D. Gries added that in the late 1980’s and early 1990’s students
were much less satisfied with Engineering 150 than they are now. A. Center suggested that a possible
solution would be to have more specific and consistent content, and have the class taught in larger
groups. D. Gries responded that the reason for smaller groups is a better opportunity for the students to
bond with the faculty member. L. Pollack said that when she taught Engineering 150, the students who
took advantage of it were more comfortable coming to her with problems. She saw some benefit from
the students’ point of view. B. East said that the transfer students are coming in as sophomores and
juniors. L. Pollack said that AEP has an enormous junior class coming in and they are strained for
advisors. B. East stated that the issue with transfer students is to balance off total enrollment over a
period of 5 years, covering those students who leave. We need departments to take transfer students. It
really is an advising issue.

Chem 211 vs. Chem 207/208: A. Zehnder asked if it would be reasonable to require that a student take
Chem 211 OR 207 & 208. J. Bartsch stressed the need for students to have flexibility. B. East stated that
it is her understanding that enrollment in Chem 207 had skyrocketed. Some things were taken out of Chem 211 so our students could take it more easily rather than mess up the Chem 207 enrollments. D. Gries wondered whether a student who takes Chem 207 and goes into MAE should also need to take Chem 208. E. Fisher said that Chem 207 taken alone doesn’t make sense and isn’t very practical. A. Zehnder asked about how to push students into Chem 211. F. Shumway said that the Advising staff will talk with faculty advisors and do it with pre-sectioning. Those who don’t need Chem 207 and 208 for premed will take Chem 211. Peer advisors will be told about the Chem 211 changes. L. Pollack said that the waiting list for Chem 211 was a problem. The Chemistry Department doesn’t want more sections opened. F. Shumway said that the Chemistry Department waits until pre-sectioning is done, then they assess enrollments, and then they open up labs. B. East stated that M. Hines indicated she would look into the 200 student waiting list. Her understanding is that nobody had gotten into Chem 211. L. Pollack stated that students get stressed about the waiting list and go into Chem 207. F. Shumway said that in a perfect world the Chemistry Department would do online registration. They prefer to keep it a physical sign-up. B. East said that she would talk to M. Bogard to see if she has some influence over the departmental policy.

**Minor in Game Design:** E. Fisher said that there was some concern in MAE about the narrowness of the minor, but there were no real concerns. Their majors can take the minor. L. Pollack stated that if students can fit the courses into the AEP curriculum, it isn’t the major’s problem—it is the minor’s problem. Students need to understand that they can’t take psychology as a technical elective. A course that satisfies the minor isn’t necessarily technical, and students need to understand that. B. East stated that it would be good to put this information in the handbook. B. Isacks said that he polled people in EAS, and they indicated that the minor would be okay with them. L. Lion indicated that a faculty member in CEE thought the minor equivalent to a minor in metalworking or wines, but others thought it okay. A. Center said that there were no negative reactions from the ChemE faculty. **A. Zehnder called for a vote on the proposed Minor in Game Design. Vote: 7 members in favor of the minor, 0 opposed, 1 abstention. For now, there are no restrictions on the minor.**

**Review of Rules for Graduating with Distinction and Honors:** A. Zehnder stated that he not sure where this falls within the responsibilities of the college, but this exists, and we need to examine it. D. Gries said that some majors have honors programs and some don’t. Students need 9 additional projects beyond the requirement for a bachelor’s degree. B. East said that students cannot graduate with honors in a major without an honors program. But students can graduate with college honors if they have a high enough GPA. D. Gries said that students need to get into the program with a 3.5 GPA and maintain it. There are two ways of graduating cum laude from college. Honors is different.

L. Trotter stated that the problem is the requirement of 2 semesters of registration in a program prior to graduation, especially for very good students. Some don’t know they’ll finish in 3 or 3.5 years 2 semesters before, and this precludes them. J. Bartsch suggested they would support allowing a student who had 2 semesters remaining if during the 2 semesters in their junior year they had a GPA of 3.5 or higher. He doesn’t like the cumulative requirement of a 3.5 GPA. A student who is eligible for cum laude should be able to be in the honors program. A. Center stated that in order to get into an honors program a student needs to enter and maintain a 3.5 average. If they don’t have a 3.5 to get into the honors program but can graduate cum laude, this is the business of each department. We’re looking at changes to requirements for the honors program, not cum laude. L. Pollack stated that honors is a very selective group. Maybe someone wouldn’t want an honors project. They should still be able to get cum laude. L. Lion asked about the rationale for two semesters. Some students don’t figure out until last
semester that they have space for taking 9 credits. L. Pollack said that AEP wants their honors students to take a full year of a research project in a laboratory. Each department has different requirements for their honors program. A. Zehnder said that he is not sure this issue can be dictated by CCGB and can be voted on. E. Fisher said that she hears more support for more relaxed honors requirements. D. Gries stated that J. Bartsch thought the CCGB was the right group to discuss it. If real changes are to be made, the faculty in the college should look at it. A. Zehnder suggested that the issue be discussed during the AY 2006-07.

B. East said that the math online exam will be done by F. Shumway and A. Zehnder. F. Shumway said that the exam would be rolled out today or Monday, and it will be interesting to see what the response will be. About half of the engineering students are expected to take it.

A. Zehnder thanked everyone for a productive year.

The meeting adjourned at 8:53 a.m.