Agenda, February 8, 2002
CCGB Meeting

1. Approval of Minutes of 2/1/02 Meeting
2. Undergraduate Announcements
3. Vote on Information Sciences Minor
4. Vote on Request to Approve MAE 423 to Satisfy the Computer Applications Requirement
5. CCGB Committees

CCGB Minutes
February 1, 2002


Ex-Officio: K. Athreya, D. Maloney-Hahn, J. Saylor, T. Shapiro, T. Thompson, D. Worley

Other: B. Arms, C. Pakkala

Approval of Minutes: The minutes of December 7th, 2001, were approved as written.

Undergraduate Announcements: S. Wicker (ECE) stated that ECE had created 2 Associate Director positions; he holds the position of Associate Director for Research, while C. Seyler (ECE) holds the Associate Director for Academics.

D. Maloney Hahn (Advising) asked the faculty for their opinion on whether a field should make a student graduate if he/she has completed all the requirements for graduation prior to the 8th semester or whether the student could stay and take other courses. C. Van Loan (CS) added that his field has 2 students who will be entering as PhD students in the fall and want to stay at Cornell for their 8th semester. There are no financial aid issues, and he wondered if official legislation should exist for this type of situation. T. Jordan (Assoc. Dean) stated that students should be encouraged to take additional courses. T. Healey (T&AM) suggested that, if this situation doesn’t happen often, it be dealt with on a case-by-case basis. D. Maloney Hahn stated that very often students who know they are graduating early will save a required course or two for the 8th semester so that they can remain at Cornell. S. Wicker mentioned that it is sometimes difficult for a student to remain at Cornell due to visa issues. T. Thompson (Eng. Registrar) stated that the fields notify him when students graduate and he posts the notice of their graduation. Once a degree is finished, financial aid cannot be received. T. Jordan suggested that the students take courses extramurally once they have finished their degrees.

T. Jordan stated that she recently attended the University Associate Dean’s Meeting at which “Turn It In” software was discussed. This anti-plagiarism software enables faculty and teaching staff to submit students’ papers to a website, which goes through each paper looking for evidence of plagiarism. Cornell is paying for this service, and faculty and teaching staff who have used it have found that it works very well and is easy to use. Because it is an infringement of a student’s copyright to submit papers to the website without their permission, it is suggested that those faculty who intend to use the service notify their students of their intention on the course syllabus.
Proposed Minor in Information Science (handout): Bill Arms (CS) spoke about the proposal by the Department of Computer Science to create an Engineering Minor in Information Science. The minor has been approved in CALS and is midway through the approval process in Arts & Sciences. Although there are slightly different rules for completion in each of the three colleges, the basic structure of the minor is the same, and students would graduate with the minor from their colleges. C. Van Loan (CS) added that Engineering students would continue to take calculus-based statistics (ENGRD 270). F. Gouldin (M&AE) stated that the technical content of the minor seems smaller than other Engineering minors and that the pre-requisites seem lengthy. He asked what subsets of information science courses would be available. B. Arms replied that CS 230 is a non-technical course and available to non-majors and that CS 330 and 430 only have CS 211 as a pre-requisite. C. Van Loan added that if students take CS 211, almost all CS courses would be available. He also mentioned that this minor would be very attractive to prospective students. S. Wicker (ECE) stated that the minor seems like a great idea, with well-selected courses. The proposed minor will be voted on at the 2/8/02 CCGB Meeting.

Discussion on Proposal to Change ENGRD 231 to 4 hours (handout): S. Wicker (ECE) stated that the goal of combining ENGRD 231 and 232 is to reduce the workload for the students and reduce the teaching load for the faculty. C. Van Loan (CS) said that the faculty in CS prefer the courses de-coupled because they fit in with their curriculum better that way. F. Gouldin (M&AE) stated that he feels that a 4 hour distribution course would be less attractive to students if they didn’t have to take it, and that the ENGRD courses should be attractive to the students. T. Healey (T&AM) asked how heavy course loads in 3 credit courses could be reduced. F. Gouldin replied that the needs of the fields drive the course loads. C. Seyler (ECE) said that the ECE can only do this course as 4 credits, although students can possibly take this as 3 credits without the 1 credit lab portion. C. Van Loan said that the 3+1 credit plan wouldn’t work for some students. F. Gouldin asked if ECE students would be required to take the 1 credit lab even if the motion to combine the 2 courses was not passed. S. Wicker replied that they would be required to take it, and the workload for the separate lab would be higher than that of a lab component of an integrated course. T. Jordan (Assoc. Dean) stated that she didn’t see anywhere in the old legislation where 4 credit ENGRD courses couldn’t be offered. T. Healey stated his desire to make ENGRD 202 a 4-credit course and said that he didn’t feel that this type of proposal should necessitate the vote of the full faculty. D. Maloney Hahn said that the workload issue is serious, particularly because the sophomore year is dominated by the fields (removing much flexibility), and he feels that approval of this would set a precedent in which almost all ENGRD courses would be changed to 4 credits. **Vote on Proposal to Change ENGRD 231 to 4 hours:** Passed with 4 in favor, 2 opposed and 2 abstentions.

Request to Approve MAE 423 to Satisfy the Computer Applications Requirement (handout): F. Gouldin (M&AE) stated that MAE 423 had been extensively revised to incorporate more computing applications (50% of the course) and asked that the course be approved as satisfying the Engineering College’s computer applications requirement. The pre-requisites are CS 100 and 323 or the equivalent, and their enrollment is 30-40 students. S. Wicker (ECE) stated that the proposal will be voted on at the 2/8/02 CCGB Meeting.

The meeting adjourned at 9:00 a.m.