Agenda, December 3, 1999
CCGB Meeting

1. Approval of Minutes from the November 19, 1999 meeting
2. Undergraduate Announcements
3. Consideration of a new Computer Applications Course from M&AE
4. C.S. 100 Proposal (from CPC)

CCGB Minutes
November 19, 1999

Members:  J. Bartsch, M. Duncan, F. Gouldin, J. Jenkins, R. Kay, P. Kintner, L. Lion, , M. Thompson, C. Van Loan, F. Wise

Absent:  R. Cleary, B. East, J. Herrera, J. Hopcroft, M. Miller (ex-officio)

Ex-Officio:  D. Cox, M. Fish, T.Healey, D. Maloney Hahn, F. Shumway, S. Youra

Other:  C. Pakkala, D. Ruppert

Approval of Minutes:  After changing R. Brewer’s title reference from CU Cop to CU Police, the minutes of November 12, 1999 were approved.

Undergraduate Announcements:  D. Maloney-Hahn (Advising) stated that all grades are due in the Registrar’s Office by noon on 12/22/99.  It is extremely important that the grades be submitted on time. A reminder will be sent to faculty.

Discussion of Affiliation Criteria and Other Required Courses:  M. Thompson (MSE) spoke about the importance of a common curriculum for the students in the College of Engineering. Students follow the flowcharts in the Engineering Handbook very precisely and feel constrained by the CS requirements. Every freshman advisor deals with the CS affiliation requirement question from students. M. Duncan (ChemE) agreed that the common curriculum is important, as is the opportunity to explore other course offerings. J. Jenkins (T&AM) said that AP credit has eroded somewhat the courses required in the freshman year because in many cases students have been placed out of introductory courses. This makes a common freshman year difficult. Rather, flexibility for the first year students would be good. F. Wise (A&EP) stated that there is already an exception in ChemE to the number of courses required for affiliation. The CCGB needs to decide whether the College should have any exemptions. F. Gouldin (M&AE) said that the needs of CS should be consistent with those of the other fields. Perhaps the flowchart in The Engineering Undergraduate Handbook should contain a footnote stating that it is SUGGESTED that CS 211 be taken in the freshman year but isn’t required to be taken at that time. C. Van Loan (CS) distributed a handout titled “Planning for Affiliation with Computer Science” and a CCGB memo dated 10/15/93 which describes the common curriculum of the College of Engineering.

He said that, while CS wants to see students take CS 211 and 280 by the third semester, approximately ¼ of the students took 280 in the fourth semester, thus demonstrating the flexibility of CS. CS can do a conditional admittance in the field without the student having taken CS 280. A GPA of B- is required for admittance into the field. No students have been blocked by the CS requirements. CS 280 is the best predictor for how students will do in CS. CS is very up-front with students about their expectations. A common freshman year is not feasible because the student body is not homogenous.
Every field needs to handle special cases. P. Kintner (EE) stated that this issue will be dealt with next semester, after CS has had a chance to review and perhaps revise the flowchart.

**Discussion of Expressive Arts in the Liberal Studies Distribution:** L. Lion (CEE) discussed AP credit for English literature and composition. If students score 4 on the AP exam, they receive credit in expressive arts. If they receive a 5 on the AP, they receive writing seminar credit. Many engineering students cannot express themselves well orally or in writing, and it would be useful to allow students to take more expressive arts courses. D. Maloney-Hahn (Advising) said that there are two different AP tests for English: one for composition and one for literature. But they are treated the same; i.e. a 5 on either AP would give a student writing seminar credit and on expressive arts for a score of 4. M. Thompson (MSE) would like to see the A,B,C,D list of requirements disappear because it is an advising nightmare. The following people will examine this issue in the Liberal Studies Committee: James Bartsch, Len Lion, Steven Youra, Ray Thorpe, and Dan Maloney-Hahn.

The meeting adjourned at 8:59 a.m.