Agenda, November 19, 1999
CCGB Meeting

1. Approval of Minutes from the November 12, 1999 meeting
2. Undergraduate Announcements
3. Discussion of affiliation criteria and other required courses
4. Discussion of expressive arts in the liberal studies distribution (L. Lion)

CCGB Minutes
November 12, 1999

Members: R. Cleary, F. Gouldin, J. Hopcroft, J. Jenkins, R. Kay, P. Kintner, L. Lion, C. Van Loan

Absent: M. Duncan, B. East, J. Herrera, M. Miller (ex-officio), M. Thompson, F. Wise

Ex-Officio: D. Cox, M. Fish, T. Healey, D. Maloney Hahn, F. Shumway, S. Youra

Other: R. Brewer, P. Meilman, C. Pakkala, D. Philip

Approval of Minutes: After a few modifications, the minutes of November 5, 1999 were approved.

Undergraduate Announcements: None

CAPS Workshop: D. Maloney-Hahn (Advising) gave an introduction to CAPS (Counseling and Psychological Services). Of all the colleges at Cornell, Engineering has the lowest number of students utilizing CAPS. Engineering does, however, have the highest number of students with serious emotional/mental illnesses, i.e. medical leaves and students requiring hospitalization. Depression is the main reason students utilize the services of CAPS.

P. Meilman (CAPS) asked for information on what concerns faculty have regarding their students. Faculty were unclear about how they can determine when a student needs more assistance than their family or friends can give. The key is communication. Keep the lines of communication open with the student, talk to the student’s advisor and/or instructors to possibly gain insight into the student’s situation. The Engineering Advising office is usually kept in the loop and often has the big picture. One of the signs that a student is in crisis is skipping courses for a week or even months. There are three categories of student visits at CAPS: Emergency, Urgent and Routine. If an emergency situation arises, WALK the student to CAPS. They will take that student immediately and re-schedule the non-emergency cases. Dr. Meilman distributed copies of a brochure titled “Students in Distress” which outlines how to recognize and assist students in distress.

D. Maloney-Hahn mentioned that some students with different ethnic backgrounds do not believe in counseling and will not go to CAPS. In those instances these students should be directed to the Advising office for assistance.

D. Cox (Assist. Dean) discussed the viability of using listening techniques to calm students down. If faculty and/or staff would like to learn these techniques, she would be happy to set up some type of workshop.
R. Brewer (C.U. Cop) wants faculty and staff to feel comfortable about calling the C.U. police when a student is threatening or intimidating. He stressed that the faculty or staff member should remove him-or herself from the area before calling the police, to prevent the situation from escalating. If a meeting with a student in crisis is planned, a policeman would be happy to also attend (either with or without a uniform). Also, faculty and staff should hold crisis meetings in offices or meeting rooms where they can safely leave if a student becomes violent. It might also be a good idea to have students leave their backpacks outside the office or meeting room, on the off-chance that some type of weapon may be concealed in them. He stressed using caution in all student situations.

The meeting adjourned at 9:03 a.m.