Agenda, October 25, 2002
CCGB Meeting

1. Approval of Minutes
2. Undergraduate Announcements
3. Kent Hubbell, Dean of Students: DAISY
4. Student Experience Committee Report - Jim Bartsch
5. Add/Drop Discussion

CCGB Minutes, October 18, 2002


Absent: J. Bartsch, D. Cox, B. East, K. Fuchs, D. Maloney Hahn, J. Saylor, D. Worley

Ex-Officio: K. Athreya, P. Beebe, M. Hammer, K.M. Smith

Other: C. Pakkala, J. Powell (for J. Saylor)

Approval of Minutes: The minutes of October 4, 2002 were approved as written.

Undergraduate Announcements: K. Athreya (Minority & Women’s Programs) stated that Minority Hosting Weekend had begun the previous evening, with 30 underrepresented minority students participating.

T. Healey (T&AM) announced that his department has resurrected the Mechanics Liaison Committee. Starting in January the committee decided to teach 202 in 3 weekly lectures, without changing the syllabus. Notice of the changes will be sent to unaffiliated students and their advisors.

M. Hammer (Student Svcs.) mentioned that T. Thompson had resigned as Engineering Registrar and moved to the University Registrar’s Office. He also mentioned that he (M. Hammer) is temporarily handling the Registrar’s duties and that there are several qualified candidates for the position.

T. Jordan (Assoc. Dean) stated that applications for the LIFE Director have been arriving, and the Director of Advising position had been approved for posting.

F. Gouldin (M&AE) introduced M. Louge (M&AE) as his replacement at the CCGB during the Spring 2003 semester.

Update from Liberal Studies Subcommittee: F. Gouldin (M&AE), Chair of the subcommittee, stated that they met several times during Spring 2002 and decided that suitable preparation of engineering students in ethics and professional conduct should be a reoccurring motif in engineering courses, rather than relegated to treatment in 1 or 2 courses. The themes of ethics and professional responsibility should be included in the curriculum and could be included in the ENGR 150’s, Introduction to Engineering courses, writing courses and the field programs. The subcommittee members had hoped that the Bovay ethics professor would be in place this fall to help integrate ethics into the curriculum. The subcommittee discussed the liberal studies requirement and recognized that, while students enjoy the variety of non-technical courses offered, they frequently have difficulty fitting them into their schedules or knowing which ones they should take. Arts & Sciences and CALS have revamped their distribution requirements in the past year and have a philosophical statement, but engineering does not have such a statement. Action items that F. Gouldin has proposed for the subcommittee are: 1) Establishing a committee to help the Bovay Chair enhance training in ethics and professional responsibility, 2) obtaining from the accredited fields information on how they plan to satisfy the ABET ethics requirement for 2004 and obtain their views of how the liberal studies requirement maps to A-K, 3) close feedback loops relevant to the liberal studies requirement, and 4) consider modification of the form and content of
the liberal studies requirement. M. Duncan (ChemE) said that advisees are frequently frustrated because they find it difficult to fit liberal studies courses into their schedules, which often means that they end up in courses that they are not necessarily interested in taking.

C. Van Loan (CS) stated that course conflicts frequently occur and, in an attempt to avoid conflicts, it would be best to sit down with advisees to devise a schedule of courses 2-3 years in advance. M. Duncan responded that because course offerings change frequently, planning ahead doesn’t usually work. B. Kusse (A&EP) asked if it is clear whether the responsibility of satisfying the ethics requirement lies with the fields. F. Gouldin replied that it does, and added that discussions of ethics and professional responsibility should start early in a student’s education and should be included in the core requirement, as part of the courses in the technical part of the curriculum. The fields need to decide what to do and should request that their introduction to engineering instructors include ethics in their courses. C. Seyler (ECE) asked when fields should provide information on how they will satisfy the ABET ethics requirement and how the liberal studies requirement will map to A-K. F. Gouldin replied that it would be good if it were done by the end of the fall semester. T. Jordan (Assoc. Dean) stated that the people who have come to give ethics talks (who teach ethics at other universities) for the Bovay search have unanimously agreed that stand-alone courses in ethics aren’t satisfactory in fulfilling the underlying goal of professional ethics. The best approach is to have faculty in technical courses discuss ethics and professional responsibility, so it feels that ethics is actually part of the field. C. Van Loan (CS) said that it is better to have a lot of ethics concentrated in several courses so that students can satisfy the requirement by taking only one of those courses. He added that students could satisfy the ethics requirement by taking Arts & Sciences courses. F. Gouldin responded by saying that the one-course option was discussed, but the students felt that exposure to ethics in many courses would be better. C. Seyler said that the design courses contain all the ethics components. K. Athreya (Minority & Women’s Programs) suggested that the fields integrate liberal studies and engineering to satisfy the ethics requirement. F. Gouldin said that the subcommittee considered the idea of adding ethics under liberal studies, but rejected it because they believe that ethics and professional responsibility is important and needs to be integrated into courses. T. Healey (T&AM) suggested that C. Van Loan draw up a list of courses that could be used to satisfy the requirement.

Electronic Add/Drop: T. Jordan (Assoc. Dean) stated that the current paper system of add/drop will not exist in the future. T. Healey (T&AM) indicated his uneasiness in giving students the freedom to add/drop without meeting with him and obtaining his advice. M. Hammer (Student Svcs.) said that the ability of a student to make changes can be turned on or off, and the students can still be forced to see their advisors prior to making changes. T. Jordan suggested that the CCGB members discuss the issue with the field coordinators to determine how to optimize the system.

The meeting adjourned at 9:02 a.m.