CORNELL ENGINEERING
TUITION SUPPLEMENTATION FOR EXTERNALLY-FUNDED GRADUATE AWARDS

With the new budget model, the College of Engineering supplements some externally-funded awards. These guidelines are for 2014-15 academic year.

1. **Awards meeting the university top-off criteria**: the college will supplement the tuition to all awards that meet the university top-off criteria: (1) the external award must provide at least 50% of the 9-month stipend and annual health insurance and the award must be available to students in multiple colleges (or 50% of one-semester stipend and annual health insurance to qualify for top-off to the single semester level); or (2) if the external award does not meet the 50% criterion as above, the award may qualify for top-off if it contributes to the university’s ability to address diversity goals in graduate education. Top-offs for NIH first-year training grant stipends and for NSF Graduate Research Fellowships are included under this policy.

   If a graduate field or department has a question about whether a certain type of fellowship award is eligible for top-off according to this policy, please consult with Sarah Wicker, Graduate School, at ssh2@cornell.edu and Yoanna Ferrara, Research and Graduate Studies, at yf68@cornell.edu. In your inquiry, include a copy of the award letter.

2. **Awards not meeting the university top-off criteria**: the college may supplement externally-funded awards that do not meet the university top-off criteria. The college will consider requests for:
   a. Prestigious partial fellowships obtained by students, e.g. Fulbright, NSERC, CONACYT.
   b. GRAs requiring cost share greater than 50% of tuition, training grants and fellowships obtained by faculty through research proposals, e.g. awards by the American Heart Association, American Cancer Society, and the Keck Foundation.

   College approval is required prior to offering tuition supplementation to students and prior to submitting a proposal for an award. Please submit requests to Marjolein van der Meulen, Associate Dean for Research and Graduate Studies, at engr-research@cornell.edu, and copy Yoanna Ferrara, at yf68@cornell.edu. In your request, include a copy of the award letter or the financial guidelines of the grant proposal.

3. **Processing tuition supplements**: The Graduate School processes tuition supplements to NSF, Javits, Sloan, NPSC, and the Thanks to Scandinavia Fellowship. For all other awards, fields and departments should send to Yoanna Ferrara at yf68@cornell.edu the names and empl IDs of the students receiving approved college-tuition supplementation by July 1 for Fall-semester awards and December 1 for Spring awards. Include a copy of the award letter, if not provided earlier, or the financial terms of the awarded grant.