From Master of Engineering Committee Rules and Policies (Dec 9, 2005):

II. ACADEMIC STANDARDS

A. Good Standing:

1. Candidates are in "good standing" if they maintain a grade-point average for all courses of not less than 2.50, with no grade below C-. To determine good standing, the grade-point average must be based on all Cornell courses taken by the candidate towards the M. Eng. degree.

2. It is the responsibility of the field to determine if a candidate is in good standing. Additional criteria for good standing may be established by the field. A candidate not in good standing is subject to field action and possible review by the MEC.

B. Completion of Degree Requirements:

1. A grade-point average of 2.50 or above is required for all Cornell courses which count for credit towards the degree. In addition, a grade equivalent to 2.50 or above is required for each course transferred from outside of Cornell which counts for credit towards the degree. Except under clearly established extenuating circumstances, credit toward the Master of Engineering degree will not be awarded for any course in which the candidate received a grade below C-. Additional criteria for completing degree requirements may be established by the field.

2. The field must certify in writing to the Graduate School that a candidate has completed all degree requirements in that field.

3. A candidate may petition the MEC in writing to review a field’s refusal to certify completion of degree requirements. The MEC must act in a timely manner on such a petition.

III. DEGREE REQUIREMENTS

A. A student must complete satisfactorily field approved curricula and must have an advisor in their field of study.

B. General Curricula Requirements:

1. Each curriculum must include a minimum of 30 allowable credit hours of which at least 21 credits must be from Cornell.

2. The 30 allowable credit hours must be technical. The definition of “technical” for a field is the responsibility of the faculty of that field.

3. At least 21 of the allowable credit hours must be in the field and related areas. Whether or not a course meets this requirement is to be determined by the field faculty.

4. A minimum of three allowable credit hours of engineering design experience involving individual effort is required. A formal written report is required.

5. Neither credits for design work completed before enrollment into the program nor credits for equivalent professional experiences are allowed.

6. Previous suitable engineering or industrial experience may be substituted by the field for the design requirement, but this does not reduce the required 30 credit hours of course work.

7. A maximum of two credit hours graded on an S/U basis, such as seminars or their equivalent, may be included provided they are participatory in nature.
8. The program of study in the candidate’s field must be beyond that required in the field’s four-year baccalaureate program or the four year B.S. program from which the candidate is a graduate. (A,L)

9. Not all courses counting toward the professional degree need be graduate courses. A field may accept upper-level undergraduate courses in subject areas in which the candidate has done little or no prior study, if, with the approval of the field, such courses meet the educational objectives of the candidate. A field may also accept upper-level undergraduate courses in subject areas where a student has prior study providing there is no substantial overlap of coursework.

10. Courses covering subject matter previously taken may not be repeated for credit.

C. Course Work:

1. Credit will not be allowed for any course counted towards another degree at Cornell or elsewhere.

2. All Cornell credits must be under the supervision of a Cornell faculty member. (A,L)

3. Any student transferring from another graduate program at Cornell into the Master of Engineering program may be admitted, but must register for and complete a minimum of 12 of the 30 required credit hours while enrolled as a Master of Engineering candidate. In extraordinary circumstances, candidates may petition the MEC for waiver of this requirement.

4. Up to nine credits may be transferred with approval of the field involved. Credits may come from outside of Cornell or any of Cornell’s colleges and divisions, including the Division of Extramural Studies. The candidate must provide adequate documentation for course eligibility based on course syllabus and materials.
   (a) It is the responsibility of the student to provide written documentation deemed satisfactory by the field certifying that any transfer credits have not been counted towards another degree.
   (b) Any upper-level undergraduate course credits transferred from outside of Cornell must be reported to MEC by the field annually at the beginning of the fall term. No lower-level undergraduate course credits may count toward the Master of Engineering degree.
   (c) If the credits to be transferred have been earned prior to enrollment in the Master of Engineering program, the field must approve them within three weeks of enrollment.
   (d) If the credits to be transferred are earned outside of Cornell and after enrollment in the Master of Engineering program, pre-approval of the transfer eligibility is required by the field.

5. Decisions by the fields concerning the denial of transfer credits are final and may not be appealed to the MEC.

6. No more than four calendar years may intervene between the time of enrollment and completion of all degree requirements. This limit may be extended by petition to the MEC to a maximum of seven years.

7. All students shall register for and pay full tuition for a minimum of one semester or equivalent in the Graduate School. Cornell University employees and candidates in Employee Degree Program or Industrial Partnership Program (IPP) are exempt from this rule.

8. Students shall not register for more than 20 credit-equivalent hours per semester except by petition to the MEC.