Minutes
MEC Meeting
Wednesday, December 12, 2012
8:00—9:00 a.m., Carpenter Hall 240

Attendees: Manfred Lindau (AEP), Peter Jackson (Systems Eng., MEC Chair), Kathryn Caggiano (ORIE), Cliff Pollock (ECE), Bill Olbricht (ChemE), Al George and Matt Ulinski (MAE), Jim Bisogni (CEE/Eng. Management), Ken Birman (CS), Bruce van Dover (MSE)
Guests: Yoanna Ferrara (RGS), Judy Thoroughman (MAE)

1. Approve MEC minutes from November meeting – approved

2. Degree-design subcommittee report

The subcommittee recommends that fields allow a 3-semester option for M.Eng. students. However, to formalize this option the committee recommends that each field develops its own guidelines and requirements for this option.

For reference: Subcommittee charges are to review the needs of domestic and international students for professional engineering education. Propose alternative degree options, residence patterns and career management support to better meet these needs. Review the importance of M.Eng. selectivity on college reputation. Specifically, the subcommittee is requested to consider:
- formalizing 3-semester programs,
- offering a 45-credit new degree designation,
- spring admit with summer internships
- professional training options
- industrial participation
- financing and financial aid

3. In-absentia: procedures for review and approval of in absentia requests

The MEC agreed that the academic subcommittee will continue to review in absentia requests.

4. M.Eng. financial aid: the proposed timeline was approved.

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2013-14 M.Eng. Financial Aid Timeline

M.Eng. Appointments for 2012-13 and Allocations for 2013-14

* If submitted by February 15, Spring 13 tuition and GTRS appointments will be charged from the 2012-13 allocations;
* March 8: RGS will send 2013-14 M.Eng. Allocations to fields

Knight Fellowships

* February 1, 2013: application deadline
* February 6: RGS will send applicant names to the fields
* RGS will send Knight application materials to the Johnson School for review
* February 22: Fields and the Johnson School will send ranked lists to RGS
* The week of February 25: Decisions will be made – the MEC Financial Aid Subcommittee will review the Knight applications; final review by the Associate Dean for Research and Graduate Studies
* First and second weeks of March (BEFORE Spring Break): RGS will prepare offer letters and send them to fields to deliver to applicants

MEC Fellowships

* February 22: Fields send the names of their MEC nominees to RGS
* The week of February 25: MEC Financial Aid Subcommittee will review the nominations
* First and second weeks of March (BEFORE Spring Break): RGS will prepare offer letters and send them to fields to deliver to applicants