Minutes from the MEC Meeting
Wednesday, October 10, 2012

Attendees: Jim Bartsch (BEE), Al George (MAE/TAM), Peter Jackson (Systems, MEC Chair), Bruce van Dover (MSE), Bill Olbricht (ChemE), Cliff Pollock (ECE), Ken Birman (CS), Kathryn Caggiano (ORIE), Manfred Lindau (AEP)

Guests: Yoanna Ferrara (RGS), Judy Thoroughman (MAE/TAM)

1. Approval of minutes of the September 12, 2012 meeting – all in favor

2. Revised MEC subcommittees for 2012-13 following the discussion about MEC priorities at the September 12 meeting (Peter Jackson)

The subcommittees for 2012-13 will be Financial Aid, Academic, Degree Design, and M.Eng. Information Systems Design. There will be no projects subcommittee this year.

All subcommittees will report to the MEC their recommendations at the December meeting.

3. Assessment of learning outcomes (Kathryn Caggiano/Peter Jackson)

The following options were discussed:

Option 1: each field implements its M.Eng. assessment plan independently and reports the results directly to the Graduate School. This will allow fields to coordinate assessment of MEng, MS and PhD learning outcomes within the field.

Option 2: coordinate assessment efforts across some or all M.Eng. programs—focus on using the same tool(s) or assess the same outcome(s). This approach will allow economies of scale and, possibly, more effective interventions at the M.Eng. program level.

The MEC decided to revisit and conclude the discussion on assessment approaches at the November meeting.
1. Approval of minutes of the October 10 meeting

2. Assessment of M.Eng. learning outcomes – follow up on the discussion at the October meeting

3. Planning for the December meeting
   a. degree design subcommittee to prepare recommendations for MEC review on alternative degree options, residence patterns and career management support
   b. financial aid subcommittee and RGS to prepare the 2013-14 timeline: M.Eng. allocations, Knight Fellowships, MEC fellowships