MEC Meeting Minutes

Wednesday, September 12, 2012

Attendees: Peter Jackson (Systems), Cliff Pollock (ECE), Manfred Lindau (AEP), Ken Birman (CS), Kathryn Caggiano (ORIE), Al George (MAE/TAM), Bill Olbricht (ChemE), Bruce van Dover (MSE)

Guests: Yoanna Ferrara (RGS), Judy Thoroughman (MAE/TAM)

1. Approval of minutes of the May 9, 2012 meeting – Minutes approved.

2. Subcommittees:
   - Financial Aid: Kathryn Caggiano and Ken Birman
   - Projects: Cliff Pollock, Bruce van Dover, Manfred Lindau
   - Academic: Jim Bartch, Bill Olbricht, Peter Jackson, and (primarily for the NYC Tech campus issues) – Ken Birman.

3. Charges for MEC in 2012-13 (around the table discussion of major issues MEC should address this year)
   - Consider making a 3-semester M.Eng. a standard option. Currently, many ECE and CS students extend their programs
   - Discuss implications of NYC Tech co-teaching. (Manfred L.: the MEC may not be the appropriate forum)
   - Develop a strategy(ies) to improve our ability to recruit high quality domestic applicants. International students dominate the applicant pool in ORIE, ECE and CS, while in other fields, the ratio is closer to 50/50.
   - Enhance the career support for M.Eng. students; (invite Career Services to these discussions)
   - MEC members/GFAs would like to receive the communications that we send to M.Eng. students (add to the list serv)
   - Identify how M.Eng. enhances the U.S. News ranking. Our reputation in industry affects our overall reputation.
   - Develop a strategy on how to increase the M.Eng. financial aid.
   - Provide MEC reps with access to their students’ academic records,
including for early admits and those who have already graduated.

- Extend the M.Eng. financial aid to MS students.
- Consider accepting 2000-level classes to be counted towards the M.Eng. degree for some students with a BS in another discipline. Alternatively, develop a graduate recitation of an existing UG class.

4. Assessment of learning outcomes: fields are expected to submit their assessment reports to the Graduate School in Fall 2013. At the October 201 meeting, MEC will consider which learning outcome(s) the fields will assess in 2012-13 and whether assessing any common outcome(s) across the M.Eng. program might be efficient or desirable.