MEC Meeting  
April 11, 2012  
MINUTES

**Attendees**: Ken Birman (CS), Bruce van Dover (MSE), Jim Bisogni (CEE), Clifford Pollock (ECE), Peter Jackson (Systems), Manfred Lindau (AEP), Kathryn Caggiano (ORIE, MEC Chair)

**Guests**: Yoanna Ferrara (RGS)

1. Approval of Minutes from the 3/14 MEC meeting: **not approved - no quorum**

2. Fall 2012 M.Eng. Career Orientation, Saturday, 8/25/12

As in previous years, the career orientation will be delivered with cooperation of Engineering Career Services and will include sessions on resumes, interviews and networking.

New developments
(1) To help new M.Eng. students develop useful networks while at Cornell, we have invited Dr. Tanya Menon, visiting associate professor of organizational behavior. Menon will talk about network structures and their practical applications in the job search.

(2) While students in the past were generally satisfied with the resume building workshops, they have suggested a more interactive mode of delivery. Using the successful model of ORIE career orientation, M.Eng. Connect, Kathryn Caggiano has agreed deliver the resume workshops for all M.Eng. students during the college orientation.

Fields will encourage the newly admitted students to attend the event.

Suggestions from the MEC for the college orientation: student-led discussions focused on the international diversity of the student body; ISSO presentation, student skits on ‘my life at Cornell’; Kitchen Theater play; dining etiquette.

3. Enabling Skills for M.Eng. students, workshop series in 2012-13

While students in the M.Eng. program acquire exceptional technical skills, the curriculum does not include courses on enabling skills, such as effective communication. Recognizing that enabling skills are necessary for professional success, Research and Grad Studies proposes to sponsor a pilot series of workshops in 2012/13 focusing on persuasive communication, negotiation and professional networks. Taught by ILR or business school faculty, the workshops will teach the practical applications of these business concepts, as applied in the job search and work settings.

4. Learning Outcomes Assessment – publishing M.Eng. learning outcomes on the Graduate School website

5. Dual degrees - update