MASTER OF ENGINEERING COMMITTEE
WEDNESDAY, NOVEMBER 10, 2010
8:00—9:00 A.M., CARPENTER HALL

MINUTES

ATTENDED:
MEC VOTING MEMBERS: AL GEORGE (MAE), DAVID SCHNEIDER (SYSTEMS), JIM BARTSCH (BEE), MARK TURNQUIST (CEE), GRAEME BAILEY (CS), LARRY CATHLES (EAS), CLIFF POLLOCK (ECE); BRUCE VAN DOVER (MSE)
OTHER: YOANNA FERRARA (RGS)

1. **NOTE ON THE OCTOBER, 2010 MINUTES:** At the October meeting only the proposed changes to the transfer of academic credit policy were discussed. Based on the discussion, the proposal was revised (see relevant materials under item 2. below)

2. **M.Eng. Rules on Transfer of Credit (Cont. from the October 2010 Meeting),**
The revised changes to the MEC Rules and Policies were discussed. No suggestions for further revisions were made. The MEC will vote on the revisions at the December meeting.

   Relevant materials:
   Proposed revisions—edited to reflect the discussion at the October meeting.
   [http://www.intranet.engineering.cornell.edu/intranet/ORGSP/MEngCommittee/documents/Proposed_Changes_to_Transfer_Credit_Policy_REVISED_5Nov2010.pdf](http://www.intranet.engineering.cornell.edu/intranet/ORGSP/MEngCommittee/documents/Proposed_Changes_to_Transfer_Credit_Policy_REVISED_5Nov2010.pdf)

3. **Career Placement of Current Students**
   a. **Around the Table:**
   MEC members shared information on placement of students in their fields—all fields reported a noticeable upswing in the number of interviews compared to the last two years.

   b. **Career Support for M.Eng. Students**—
   Karin Ash is preparing a summary report on the Fall 2010 M.Eng. career advising, including number of students per field who used her services, which she will share with the MEC. The MEC members agreed that they will collect informal feedback from their students—to share at the December meeting—on the helpfulness of the career advising this semester.

4. **For Your Information**
   a. **M.Eng Projects (Al George):**
      i. Collection of project titles at the College level—
      The Projects Subcommittee, with the strong support by the MEC, agreed the College should begin to collect project title and advisor information for all graduating M.Eng. students. The information will be posted on the College website with the goal to market the M.Eng. projects to prospective students as well as to new students looking for a project. Yoanna Ferrara (RGS) will work with the GFAs and the College web support staff to develop an efficient process of collecting, posting and updating the information. The goal will be to collect and post the project information by the end of February 2011 for the January 2011 graduates.

      ii. Matching M.Eng. students from multiple fields to available projects
      The MEC also strongly supports a development of an online tool to collect and disseminate upcoming project information. The tool will be available to all fields. ECE is in a process of designing a similar website which they plan to pilot soon. David Schneider suggested exploring the possibility of defining the
design of such tool as an M.Eng. design project. Yoanna Ferrara will explore the technologies available at the College level. The goal will be to begin collecting upcoming project information in August, 2011.

b. **ADOBE CONNECT** reminder—the service is available for the 2010-11 recruitment season. The URL through the end of November 2011 is [http://cornell2.na6.acrobat.com](http://cornell2.na6.acrobat.com). As of December, this will change to [http://cornell2.acrobat.com](http://cornell2.acrobat.com). The login is *yf68@cornell.edu*, password Carpenter222.