MEC Minutes
October 12, 2011

Attendees: Bruce van Dover (MSE), Jim Bartsch (BEE), Manfred Lindau (AEP), Ken Birman (CS), Larry Cathles (EAS), Kathryn Caggiano (ORIE), David Putnam (BME), Cliff Pollock (ECE), David Schneider (Systems)

Guests: Graeme Bailey (CS), David Lipton (BME), Judy Thoroughman (MAE), Yoanna Ferrara (RGS)

1. Approval of minutes from the September MEC meeting—approved

2. Subcommittees
   University Relations: Bruce Van Dover
   Financial Aid and Incentives: Ken Birman, Kathryn Caggiano
   Marketing and Outreach: Belinda Floyd, David Schneider
   Projects: Clif Pollock, Manfred Lindau
   Academic: Jim Bartsch, Kathryn Caggiano, Mark Turnquist

   1. The minimum GPA requirements for admission of Cornell undergraduates: 2.7 cumulative GPA, and 2.5 term GPA for the three most recent terms. The petition of Justin Steimle was discussed. As Bruce van Dover explained, Justin’s low GPA was related to family problems earlier in his undergraduate career. Justin dramatically improved over the last semesters. He also decided not to complete the minor so he can focus on his M.Eng. coursework. Justin Steimle’s petition was approved.

   2. As per the MEC Rules, M.Eng. students may not register for more than 20 credit hours per semester. At the same time, the limit set by People Soft is 22 credit hours. The MEC decided to leave the People Soft limit unchanged.

4. GPA can now be added to M.Eng. official transcripts. The MEC discussed the cases of early admit students for whom the UG GPA reflects the grades from the courses taken during the joint UG/M.Eng. semester. Kathryn Caggiano will follow up with the engineering registrar to find out if the M.Eng. cumulative GPA can reflect the M.Eng. classes taken during the joint semester.

5. M.Eng. Assessment – the fields discussed approaches to preparing assessment plans.