Attended: Jim Bartch (BEE), Graeme Bailey (CS), Kathryn Caggiano (ORIE), Mark Turnquist (CEE), Peter Jackson (Systems), Al George (MAE), David Muller (AEP);
Guests: Cathy Dove, Yoanna Ferrara, Duncan Bell

1. The December 8, 2010 and February 9, 2011 Minutes were approved

2. Prorated Tuition: The MEC discussed the proposed M.Eng. prorated tuition policy and form, suggesting the following changes:
   (1) the prorated tuition policy should refer only to full-time M.Eng. programs; this policy is not relevant for students in the distance learning program;
   (2) a condition needs to be added which will preclude the possibility of students transferring credits towards the M.Eng. degree from outside of Cornell to request a prorated tuition only after one full-time semester of enrollment at Cornell.

3. Transfer of Academic Credit Towards M.Eng. Degree: The procedures were discussed in anticipation of moving the M.Eng. academic records to the Engineering Registrar. An amendment in the MEC Rules will be required: the documents certifying that transfer credits have not been counted towards another degree should be deemed satisfactory by the Engineering Registrar. Currently, the rules state that this documentation should be deemed satisfactory by the field.

4. Exit/Graduate Survey for M.Eng. Students, no time to discuss at this meeting.

5. College of Engineering Fall 2011 Orientation, no time to discuss but the MEC requested a brief proposal in writing to be presented for a discussion at the April meeting.

6. Assessment of M.Eng. Learning Outcomes, no time to discuss at this meeting.