Meeting called to order at 8:00 AM.

1. Announcements and Reports

John Hopcroft addressed the MEC concerning M.Eng. recruitment and advertisement of the program. He has asked Susan Krafft and Peter Hurst to help to identify ways in which the college can help in these areas, as well as to make sure the program is a quality program. The college wants the Master of Engineering Program to carry the same status as the MS/Ph.D. program in the college.

John asked suggested that the MEC share best practices with each other to help to improve processes and increase options and opportunities for our students and departments. He suggested that we work on a way in which we could combine efforts inter-departmentally. For example, combined projects, project courses, more projects in industry, etc. We could use the External Relations / Corporate Relations office to facilitate this. He encouraged us to explore expanding the academic content of the programs. For example, several courses in the department and other course taken in MBA School or other areas. It was mentioned by several in attendance that access to MBA courses has been a problem. Mark Eisner has worked through this in ORIE, but expects that problems will continue to come up.

Most programs believe that the M.Eng. program is a valuable program and are looking to grow or maintain the size of their programs.

There was discussion concerning the lack of recognition by the college of faculty that supervise M.Eng. projects.

Harry mentioned that there needs to be a mechanism in place to reconcile projects that are interdepartmental. If a project is run by CEE that includes students from ME & EE there needs to be a mechanism in place to make sure the faculty member supervising the project receives credit and the department receives funding to support the project.

John indicated that meetings with departments would take place in the near future to discuss their programs and that Susan, Peter and John would get back to the MEC at a future meeting with an update.

John also informed the committee that he had a budget meeting with the Provost and that the University would not count M.Eng. Early Admission students as Master of Engineering students until they have completed their 8' semester of undergraduate study. There was discussion concerning the details which will be reviewed later.

2. MEC Financial Aid Subcommittee Meeting

The financial aid meeting will be held on 2/12/98 from 9-10 a.m. Participants: Harry Stewart, John Belina, lain Boyd, Emmanuel Giannelis, Harold Craighead, & Mark Eisner.

3. Petitions

Jim Bartsch presented a petition to admit Julie Lincoln to the ABEN M.Eng. program for Fall 1998 with a CGPA of 2.52. There was discussion concerning the petition.

Adjourned at 9:00 am.